



Arlington Contributory Retirement Board

Date: November 18, 2020

Time: 4:31 p.m.

Location: Conducted by remote participation.

Minutes

Board Members present: Chairperson Kenneth Hughes, Richard Keshian
Kenneth Steele, Ida Cody and Robert Jefferson

Chairperson Kenneth Hughes called the regular meeting to order at 4:31 and read the required introduction per the Governors Order for remote participation.

Motion and vote to approve Expense Warrants # 19 and November 2020 Payroll Warrant

After review and discussion, Mr.Keshian made a motion to approve the Expense Warrants # 19 and the November 2020 Payroll Warrant for payment, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

Motion and vote to approve Minutes for October 28, 2020

After review and discussion, Mr. Steele made a motion to approve the October 28, 2020 Minutes, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

Motion and Vote September 2020 Trial Balance

After review and discussion, Ms. Cody made a motion to approve the September 2020 Trial Balances, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms Cody and Chairman Hughes I.

Motion to approve new school members

Mr.Jefferson made a motion to waive the reading of the new school members names , seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody I and Chairman Hughes

After review and discussion Mr. Steele made a motion to approve new school members, seconded by Mr. Keshian. The motion was approved by unanimous roll

call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody I and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Kim Baugh	09/30/2020	9+2%	Teacher Assistant
Jodi Bowen	11/02/2020	9+2%	Teacher Assistant
Madelin Bryant	10/16/2020	9+2%	Teacher Assistant
Jean Edgerly	11/02/2020	9+2%	Teacher Assistant
Jean English	10/13/2020	9+2%	Teacher Assistant
Emelia Failing	09/14/2020	9+2%	Teacher Assistant
Ariella Frank	10/13/2020	9+2%	Teacher Assistant
John Gallagher	11/02/2020	9+2%	Teacher Assistant
Savannah Halperin	11/05/2020	9+2%	Teacher Assistant
Susie Hogland	10/19/2020	9+2%	Teacher Assistant
Theo Jean-Baptiste	09/29/2020	9+2%	Teacher Assistant
Francisco Kondor	10/26/2020	9+2%	Teacher Assistant
Jessica Lee	10/06/2020	9+2%	Teacher Assistant
Rachelle MacGillivray	10/26/2020	9+2%	Teacher Assistant
David Murray	10/13/2020	9+2%	Teacher Assistant
Alison O'Connell	09/28/2020	9+2%	Teacher Assistant
Robert Reinhardt	09-17-2020	9+2%	Teacher Assistant
Jessie Roh	11-02-2020	9+2%	Teacher Assistant
Katelyn Sheehan	09/25/2020	9+2%	Teacher Assistant
Nora Stein	09/16/2020	9+2%	Teacher Assistant
Carla Valentine	09/10/2020	9+2%	Teacher Assistant
Gabrielle Varallo	10/13/2020	9+2%	Teacher Assistant
Lamarr Walker	09/02/2020	9+2%	Teacher Assistant
Genevieve Winn	10/26/2020	9+2%	Teacher Assistant

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Acknowledgement of retirees and survivors who have passed since the last Board Meeting

The Chairman asked for a moment of silence for Stella George

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Stella George	11/11/20	School/Cafeteria	7/1/1981	Retiree

Motion and vote of a refund of accumulated deductions for Ms. Kathleen Messuri in the amount of \$3,637.95. Ms. Messuri had 4 years and 8 months

of creditable service working for the School Department as a Traffic Supervisor.

After review and discussion Ms. Cody made a motion to approve the refund of accumulated deductions for Ms. Messuri, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

Motion and vote of a rollover of accumulated deductions for Luxue Deng in the amount of \$1,154.64 Ms. Deng had 7 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Mr. Steele made a motion to approve the rollover of accumulated deductions for Ms. Deng, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

Motion and vote of a rollover of accumulated deductions for Rachel Devlin in the amount of \$4,289.45 Ms. Devlin had 2 years and 9 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Mr. Steele made a motion to approve the rollover of accumulated deductions for Ms. Devlin, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

Motion and vote of a rollover of accumulated deductions for Jennifer Lawhorn in the amount of \$4,335.66 Ms. Lawhorn had 2 years and 4 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Ms. Cody made a motion to approve the rollover of accumulated deductions for Ms. Lawhorn, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

Move update

Mr. Greco told the Board that Retirement Office is scheduled to move November 24, 2020.

New Business

5th Member Process

After review and discussion Mr. Jefferson made a motion to approve the 5th Member posting, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Steele I, Ms. Cody and Chairman Hughes I.

Adjourn

Mr. Jefferson made motion to adjourn the meeting at 5:10 PM, seconded by Mr. Steele. The motion was approved by unanimous vote.